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Town Board  
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# TOWN of HALFMOON

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Director

HALFMOON PLANNING DEPARTMENT  
2 HALFMOON TOWN PLAZA  
HALFMOON, NY 12065  
COUNTY OF SARATOGA

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## 2017 Halfmoon Planning Board Schedule

### Application deadline dates

### 2017 Meeting dates

Subdivisions, Site Plans, Special Use Permits & PDDs	Signs, Change of Tenant/Use, & Home Occupations	
Monday, December 12, 2016	Tuesday, December 27, 2016	Monday, January 9
Tuesday, December 27, 2015	Monday, January 9	Monday, January 23
Monday, January 17	Monday, January 30	Monday, February 13
Monday, January 30	Monday, February 13	Monday, February 27
Monday, February 13	Monday, February 27	Monday, March 13
Monday, February 27	Monday, March 13	Monday, March 27
Monday, March 13	Monday, March 27	Monday, April 10
Monday, March 27	Monday, April 10	Monday, April 24
Monday, April 10	Monday, April 24	Monday, May 8
Monday, April 24	Monday, May 8	Monday, May 22
Monday, May 15	Tuesday, May 30	Monday, June 12
Tuesday, May 30	Monday, June 12	Monday, June 26
Monday, June 12	Monday, June 26	Monday, July 10
Monday, June 26	Monday, July 10	Monday, July 24
Monday, July 17	Monday, July 31	Monday, August 14
Monday, July 31	Monday, August 14	Monday, August 28
Monday, August 14	Monday, August 28	Monday, September 11
Monday, August 28	Monday, September 11	Monday, September 25
Monday, September 11	Monday, September 25	Tuesday, October 10
Monday, September 25	Tuesday, October 10	Monday, October 23
Monday, October 16	Monday, October 30	Monday, November 13
Monday, October 30	Monday, November 13	Monday, November 27
Monday, November 13	Monday, November 27	Monday, December 11

- A **complete** application package, including **all** completed forms, checklist items and fees, are due by **4:00 pm** on the application deadline date. **INCOMPLETE APPLICATIONS WILL BE RETURNED.**
- Applications are available in the Planning Department and on the Town website at [www.townofhalfmoon-ny.gov](http://www.townofhalfmoon-ny.gov)
- Planning reserves the right to extend the time period between receipt of an application and placement on a Planning Board meeting agenda.
- For returning items (Old Business), Planning shall determine the appropriateness and readiness of an application before being placed back on the agenda.
- Applicants will be notified by email by the Friday prior to the meeting date if their application is on the agenda.

***The Town of Halfmoon Planning Board meeting starts at 7:00 pm in Town Hall. Pre-Meetings generally begin at 6:00 pm and are open to the public.***